

Superintendent Evaluation Subcommittee
3/27/24
Minutes

Attendees:

Jeanne Downs, Chair
Erin Mueller

Call To Order

Jeanne Downs called the meeting to order at 10:34 am. She noted the meeting was being recorded. The meeting participants were announced.

Public Comment

There was no public comment.

Discussion of Timeline of Acting Superintendent Evaluation Including Feedback, Review of Goals, and Written Evaluation

The subcommittee discussed a possible timeline for the evaluation of the Acting Superintendent and what the evaluation might include. A tentative timeline is:

- April 10th - Finalize evaluation strategy and potential survey with School Committee
- April 24th - Revisit goals, assign School Committee members interviews, and approve message to interviewees
- Week of May 27th - Complete interviews

The subcommittee will discuss the timeline and evaluation plan with the School Committee.

Approval of Minutes

Upon a motion made by Jeanne Downs, seconded by Erin Mueller, the subcommittee voted unanimously (2-0) to approve the November 22, 2023 minutes.

Adjournment

Upon a motion made by Erin Mueller, seconded by Jeanne Downs, the School Committee voted unanimously (2-0) to adjourn at 11:16 am.

Respectfully Submitted,

Jeanne Downs

Corresponding Documents:

-November 22, 2023 Draft Minutes